

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Tuesday, March 9, 2021
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, AB**

PRESENT:

Josh Knelsen	Reeve
Walter Sarapuk	Deputy Reeve
Jacque Bateman	Councillor – (Virtual)
Peter F. Braun	Councillor – Left at 4:16 p.m.
Cameron Cardinal	Councillor – (Virtual - arrived in person at 10:53 a.m.)
David Driedger	Councillor – (Virtual at 11:15 a.m. – arrived in person at 11:48 a.m.)
Eric Jorgensen	Councillor – (Virtual)
Anthony Peters	Councillor
Ernest Peters	Councillor
Lisa Wardley	Councillor – (Virtual)

REGRETS:

ADMINISTRATION:

Len Racher	Chief Administrative Officer
Byron Peters	Deputy Chief Administrative Officer
Fred Wiebe	Director of Utilities
Don Roberts	Director of Community Services
Jennifer Batt	Director of Finance
Jeff Simpson	Director of Operations
Caitlin Smith	Manager of Planning and Development
Grant Smith	Agricultural Fieldman
Willie Schmidt	Fleet Manager
Colleen Sarapuk	Recording Secretary

ALSO PRESENT:

Minutes of the Regular Council meeting for Mackenzie County held on March 9, 2021 in the Council Chambers at the Fort Vermilion County Office.

CALL TO ORDER: 1. a) Call to Order

Reeve Knelsen called the meeting to order at 10:00 a.m.

AGENDA: 2. a) Adoption of Agenda

MOTION 21-03-174 **MOVED** by Councillor Braun

That the agenda be approved with the following additions:
17.c) Agricultural Appeal Board

CARRIED

ADOPTION OF PREVIOUS MINUTES: **3. a) Minutes of the February 24, 2021 Regular Council Meeting**

MOTION 21-03-175 **MOVED** by Councillor E. Peters

That the minutes of the February 24, 2021 Regular Council Meeting be adopted as presented.

CARRIED

ADOPTION OF PREVIOUS MINUTES: **3. b) Business Arising out of the Minutes**

DELEGATIONS: **4. a) CARES Project – Mackenzie Regional Agriculture Investment Attraction Plan Progress – (10:15 a.m.)**

MOTION 21-03-176 **MOVED** by Deputy Reeve Sarapuk

That the CARES project (Mackenzie Regional Agricultural Investment Attraction Plan) update be received for information.

CARRIED

Reeve Knelsen recessed the meeting at 11:12 a.m. and reconvened the meeting at 11:23 a.m.

TENDERS: **5. a) Caretaking - Blumenort Waste Transfer Station**

MOTION 21-03-177 **MOVED** by Deputy Reeve Sarapuk

That the Caretaking – Blumenort Waste Transfer Station Tenders-Envelope 1 be opened.

CARRIED

MOTION 21-03-178 **MOVED** by Councillor Braun

That the Caretaking – Blumenort Waste Transfer Station Tenders-Envelope 2 be opened for qualified bidders.

CARRIED

Bidder	Amount
Susan Doerksen	\$1800/month (\$64,800/36 month)

MOTION 21-03-179 **MOVED** by Councillor E. Peters

That the Caretaking –Blumenort Waste Transfer Station contracted be awarded to the lowest qualified bidder, while staying within budget.

CARRIED

TENDERS: **5. b) Caretaking – Rocky Lane Waste Transfer Station**

MOTION 21-03-180 **MOVED** by Councillor A. Peters

That the Caretaking – Rocky Lane Waste Transfer Station Tenders- Envelope 1 be opened.

CARRIED

MOTION 21-03-181 **MOVED** by Deputy Reeve Sarapuk

That the Caretaking – Rocky Lane Waste Transfer Station Tenders- Envelope 2 be opened for qualified bidders.

CARRIED

Bidder	Cost
Dustin Rose	\$1,450/month (\$52,200/ 36 months)

MOTION 21-03-182 **MOVED** by Councillor Braun

That the Caretaking –Rocky Lane Waste Transfer Station contracted be awarded to the lowest qualified bidder, while staying within budget.

CARRIED

PUBLIC HEARINGS **6.) None**

GENERAL REPORTS **7. a) CAO & Director Reports**

MOTION 21-03-183 **MOVED** by Deputy Reeve Sarapuk

That the CAO & Director reports for February 2021 be received for information.

CARRIED

Reeve Knelsen recessed the meeting at 11:59 a.m. and reconvened the meeting at 12:34 p.m.

**GENERAL
REPORTS:**

7.b) Disaster Recovery and Mitigation Update

MOTION 21-03-184 **MOVED** by Deputy Reeve Sarapuk

That the Disaster Recovery and Mitigation update be received for information.

CARRIED

**GENERAL
REPORTS:**

7. c) Fort Vermilion Airport Mitigation

MOTION 21-03-185 **MOVED** by Councillor Wardley

That administration include Option 4 - being place a new building on higher ground (new location) in the flood recovery work for the Fort Vermilion Airport, and that a detailed budget amendment to fund the works be presented to council prior to issuing a tender for the recovery/mitigation works.

CARRIED

**GENERAL
REPORTS:**

7.d) Mackenzie County Flood Mitigation – Engineering Services Procurement

MOTION 21-03-186 **MOVED** by Councillor Braun

That council authorizes a special tendering and award process and that administration be directed to issue an Expression of Interest for Engineering Services for Mackenzie County Flood Mitigation.

CARRIED

AGRICULTURE

8. a) NONE

SERVICES:

**COMMUNITY
SERVICES**

9. a) NONE

FINANCE:

10. a) Policy FIN005 Petty Cash

MOTION 21-03-187

MOVED by Councillor Wardley

That Policy FIN005 Petty Cash be amended as presented.

CARRIED

Reeve Knelsen recessed the meeting at 1:43 p.m. and reconvened the meeting at 1:52 p.m.

FINANCE:

10. b) STARS – COW Motion 21-02-014

MOTION 21-03-188

MOVED by Councillor Driedger

That the STARS discussion be TABLED until later in the meeting.

CARRIED

CLOSED MEETING

*Freedom of Information and Protection of Privacy Act Division 2,
Part 1 Exceptions to Disclosure*

MOTION 23-03-189

MOVED by Councillor Driedger

That Council move into a closed meeting at 2:05 p.m. to discuss the following:

- 17.a) Alberta Health Services Ambulance Building – Rental Renewal (s. 21,24, 25)
- b) Town of High Level Regional Service Sharing Agreement (s. 21, 24, 25)
- c) Agricultural Weed Appeal (s. 21, 24, 25)

The following individuals were present during the closed meeting discussion. (MGA Section 602.08(1)(6))

- All Councillors Present (Councilor Braun left meeting at (4 :16 p.m.)
- Len Racher, Chief Administrative Officer
- Byron Peters, Deputy Chief Administrative Officer
- Fred Wiebe, Director of Utilities

- Don Roberts, Director of Community Services
- Jennifer Batt, Director of Finance
- Jeff Simpson, Director of Operations
- Caitlin Smith, Manager of Planning & Development
- Colleen Sarapuk, Recording Secretary
- Michael Solowan, Brownlee LLP
- Willie Schmidt, Fleet Manager
- Grant Smith, Agricultural Fieldman

MOTION 21-03-190 **MOVED** by Councillor E. Peters

That Council move out of a closed meeting at 4:42 p.m.

CARRIED

Reeve Knelsen recessed the meeting at 4:42 p.m. and reconvened the meeting at 4:52 p.m.

CLOSING MEETING: **17. a) Alberta Health Services Ambulance Building-Rental Renewal (s. 21, 24, 25)**

MOTION 21-03-191 **MOVED** by Councillor A. Peters

That administration enter in at new lease agreement with Alberta Health Services for the leased buildings in La Crete, Fort Vermilion, and High Level at a rate of \$1000/month plus utilities.

CARRIED

CLOSED MEETING: **17. b) Town of High Level Regional Service Sharing Agreement (s. 21, 24, 25)**

MOTION 21-03-192 **MOVED** by Councillor E. Peters

That Mackenzie County move forward with arbitration as discussed.

CARRIED

CLOSED MEETING: **17. c) Agricultural Weed Appeal**

MOTION 21-03-193 **MOVED** by Councillor Driedger

That the Agricultural Weed Appeal be received for information.

CARRIED

FINANCE: 10. b) STARS – COW Motion 21-02-014

MOTION 21-03-194 **MOVED** by Deputy Reeve Sarapuk

That a donation of \$5,000 to the STARS Foundation be approved, with funding coming from the Municipal Operating Support Transfer grant project.

CARRIED

FINANCE: 10. c) Cheque Registers – February 22, 2021 – March 5, 2021

MOTION 21-03-195 **MOVED** by Councillor Driedger

That the cheque registers from February 22, 2021 – March 5, 2021 be received for information.

CARRIED

OPERATIONS 11. a) Public Works Policies

MOTION 21-03-196 **MOVED** by Councillor Wardley

That Policy PW006 Land Acquisition for Municipal Works, be rescinded.

CARRIED

MOTION 21-03-197 **MOVED** by Deputy Reeve Sarapuk

That Policy PW016 information Signs, be rescinded.

CARRIED

MOTION 21-03-198 **MOVED** by Councillor E. Peters
That PW035 Crop Damage Compensation be amended as presented.

CARRIED

OPERATIONS: 11. b) Vehicle Disposal

MOTION 21-03-199 **MOVED** by Councillor Driedger

That the four pickup trucks be sent to La Crete Auction Mart for the April 24, 2021 consignment sale with the funds be returned to the Vehicle and Equipment reserve.

CARRIED

UTILITIES:

12. a) Zama Water Treatment Project Re-Tender

MOTION 21-03-200

MOVED by Councillor Wardley

That administration proceed with re-tender of the 2013 Zama Water Treatment project while remaining within budget and the 2021 budget be amended with funding coming from the AMWWP grant increasing the budget by \$7,431.

CARRIED

**PLANNING &
DEVELOPMENT:**

13. a) General Municipal Improvements Standards

MOTION 21-03-201

MOVED by Councillor Wardley

That the General Municipal Improvement Standards revision dated February 2021 be approved and implemented.

CARRIED

ADMINISTRATION:

14. a) La Crete Farmer's Market Committee – Request for Letter of Support

MOTION 21-03-202

MOVED by Councillor Cardinal

That a letter of support be provided to the La Crete Farmers' Market Committee supporting the startup of the La Crete Farmers Market.

CARRIED

ADMINISTRATION:

14. b) Peace River Levels and Temperature Information

MOTION 21-03- 203

MOVED by Deputy Reeve Sarapuk

That the levels and temperature information gathered for the Peace River be received for information.

CARRIED

**COUNCIL
COMMITTEE
REPORTS:**

15. a) Council Committee Reports (verbal)

MOTION 21-03-204

MOVED by Councillor Jorgensen

That the Council Committee Reports (verbal) be received for information.

CARRIED

**INFORMATION /
CORRESPONDENCE**

16. a) Information/Correspondence

MOTION 21-03-205

MOVED by Councillor Wardley

That the County explore options to honour former Reeve Neufeld.

CARRIED

MOTION 21-03-206

MOVED by Councillor Jorgensen

That the information/correspondents items be accepted for information purposes.

CARRIED

NOTICE OF MOTION:

18. a) NONE

**NEXT MEETING
DATE:**

19. a) Committee of the Whole Meeting
March 23, 2021
10:00 a.m.
Fort Vermilion Council Chambers

19. b) Regular Council Meeting
March 24, 2021
10:00 a.m.
Fort Vermilion Council Chambers

ADJOURNMENT:

20. a) Adjournment

MOTION 21-03-207

MOVED by Deputy Reeve Sarapuk

That the Council meeting be adjourned at 5:53 p.m.

CARRIED

These minutes were approved at the March 24, 2021 Regular Council Meeting.

Joshua Knelsen
Reeve

Lenard Racher
Chief Administrative Officer
